



प्रो. सी. शीला रेड्डी
प्रधानाचार्य

Prof. C. Sheela Reddy
Principal

श्री वेंकटेश्वर कलाशाला
श्री वेंकटेश्वर महाविद्यालय
Sri Venkateswara College

(दिल्ली विश्वविद्यालय) (University of Delhi)

NAAC A+ Accredited

Benito Juarez Road, Dhoola Kuan, New Delhi-110021

Ph. : 011-24112196, 24118590

principal@svc.ac.in

Ref. No. SVC/Neerajana/2023

07.03.2023

NOTICE

Inviting quotations for Printing of College Magazine "Neerajana – 2021-22"

Sealed Quotations are invited from the eligible, reputed Printers for printing of College Magazine "Neerajana" as per the specifications mentioned below:

1. No of copies - 100 only (in the first run)
2. Size after cutting - 11.81"x 8.46" {i.e. 30 cm x 21.5 cm: Length x breadth}
3. Languages - English, Hindi, Sanskrit, Tamil & Telugu
4. Total No. of pages - 260sides – All colour
5. Dividers (Colour) - Between each of the language sections
6. Effects - Digital Printing of college Magazine, UV for dividers and covers
7. Type Face - 10 pt. to 14 pt. for the text higher type face for titles/sections/chapter headings etc.
8. Printing - High Quality Laser Composing and Digital Printing
9. Binding - Perfect binding

Materials to be used:

- Paper - 300 GSM Textured Paper for the Front & Black Cover
130 GSM gloss paper for 62 pages
80 GSM Super Print 194 pages

Terms & Conditions:

1. Two sets of proof-sheets are to be submitted to the college within ten days of receiving the manuscript.
2. Delivery of the printed and bound copies of the magazine is to be done within ten days of the final print order.



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3. Sealed Envelope should clearly mention on the top "Quotation for Printing – Neerajana".
4. Samples of the Papers/Materials and all effects required are to be submitted along with the quotation with affidavit of Printing.

The Sealed **Technical & Financial Bids** (separately) shall reach the undersigned on or before 17th March 2023 by Registered Post/Courier or By Hand addressed to:

The Principal
Sri Venkateswara College
Benito Juarez Road, Dhaula Kuan, New Delhi – 110021

Note:

1. Printer may contact the Caretaker (Mr.Sandeep) at Room No.108, First Floor, Arts Block, for specimen copy during the working hours from Monday to Friday 9.00 AM to 4.00 PM
2. Our requirement of QUALITY is not to be compromised.
3. For the above, it is necessary for the Printer to submit printed samples of all the above mentioned papers and all above mentioned effects. This will be a criterion for short listing the quotations. Failure to comply may result in immediate disqualification.
4. It is desirable that the printer has an in-house design and proof-reading facility
5. Please quote the charges as per the specifications mentioned in page 1
6. Please supply print samples of all effects of laser composition and offset printing.

C. Sheela Reddy
PRINCIPAL